



THURSTON COUNTY
invites applications for the position of:

Deputy Prosecuting Attorney II or III

SALARY: Depends on Qualifications

OPENING DATE: 06/15/18

CLOSING DATE: Continuous

SUMMARY OF DUTIES:

The Thurston County Prosecuting Attorney's Office is seeking application packages from highly motivated and qualified individuals interested in an appointment for the position of Deputy Prosecuting Attorney II or III in the Civil Division.

Responsibilities include, but would not be limited to, the following:

- Conducts legal research and prepares comprehensive written or verbal legal opinions for various County agencies and officials.
- Drafts or reviews proposed County resolutions, ordinances, contracts and other County legal documents.
- Prepares and tries, with minimum supervision, various County civil cases, including full discovery work, pleadings practice, memoranda or briefs, and actual trial or hearing presentation, in Superior Court, various administrative hearings or appellate courts.
- Assists in County civil trials, hearings and appellate proceedings, of a high priority nature.
- Performs a variety of legal office work and other civil legal work as required without supervision.
- May be responsible for handling the Prosecuting Attorney's obligations under the County's Risk Management Program. This includes the review of claims filed against the County and the representation of the County in all actions for damages brought against the County.

This position will remain open until filled. The Prosecuting Attorney's office reserves the right to close this recruitment at any time. To ensure consideration for this position, submit your application as soon as possible.

QUALIFICATIONS:

- Graduation from a recognized school of law. Must be a member of the Washington State Bar Association, with a minimum of four years of practice as an attorney, including three years in governmental law or a related field.
- Ability to handle all aspects of civil litigation with minimum supervision and without the need for extensive on-the-job training.

DESIRED SKILLS:

Although not required, the ideal candidate will have previous experience in the following areas:

- Knowledge and experience with public works and;
- Knowledge and experience with public records.

OTHER POSITION RELATED INFORMATION:

Questions about this opportunity: Contact Person: Scott Cushing, Civil Team Leader - 360-786-5540x7862

This position is:

- NOT represented by a Union
- NOT eligible for overtime under the Fair Labor Standards Act (FLSA)
- Eligible for benefits
- Subject to background check

Items Required for Consideration:

- Application
- Letter of Interest
- Resume
- Reference List
- Writing Sample

DOQ: Salary Chart

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/thurstonwa>

Position #09R01266
DEPUTY PROSECUTING ATTORNEY II OR III
HP

Thurston County
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